



REPUBLIC OF THE PHILIPPINES
 NATIONAL HOME MORTGAGE FINANCE CORPORATION
 4/F Filomena Building III, 104 Amorsolo St., Legaspi Village, Makati City
 Telephone No. 819-59-97/893-15-01local 224/386

INVITATION TO BID

The National Home Mortgage Finance Corporation (NHMFC), through its Bids and Awards Committee (BAC) invites all interested parties to apply for eligibility and to bid for the hereunder project:

Name of Project	Approved Budget (Corporate Fund)	Requirement/Technical Specification			Bid Docs./Terms of Reference (Non-Refundable Fees)
Rental of Photocopying Machines	Php 900,000.00 (inclusive of applicable taxes) per year for 3 years				Php 1,000.00
		a)	2 Units	Heavy Duty Photocopying Machines	
		b)	1 Unit	Heavy Duty Photocopying Machine	
		c)	2 Units	Medium-End Photocopying Machines	
		d)	1 Unit	Low-End Photocopying Machine	

The Bidding will be conducted through open competitive bidding procedures using non-discretionary “**pass/fail**” criteria as specified in R.A. 9184 and its IRR, otherwise known as the Government Procurement Reform Act. Post-qualification of the lowest calculated bid shall be conducted.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bid Conference, Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 otherwise known as “Government Procurement Reform Act” and its Implementing Rules and Regulation (IRR). The schedule of activities is listed, as follows:

Activities	Schedule
Issuance of Bidding Documents/Terms of Reference (BAC Secretariat, 4th Flr.)	June 09 to 28, 2016 (9:00 a.m. to 4:00 p.m.)
Pre-Bid Conference (5th Floor NHMFC Board Room)	June 16, 2016 (Thursday) at 10:00 a.m.
Submission and Opening of Eligibility, Technical and Financial Documents	June 28, 2016 (Tuesday) at 10:00 a.m.

The Bidding Documents will be available to interested bidders upon payment of a non-refundable amount as stipulated above through our BAC Secretariat. The Terms of Reference and bidding documents can be obtained from the BAC Secretariat at the address given above.

NHMFC reserves the right to accept or reject any Bid, to annul the bidding process and to reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

All prospective bidders shall have no pending or previous adversarial claim against NHMFC before any judicial or quasi-judicial body or any other tribunal or agency.

(Sgd.) **ATTY. SIEGFRID E.G. LAPASARAN**
 Chairperson, Bids and Awards Committee