



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 8408509  
**Procuring Entity** NATIONAL HOME MORTGAGE FINANCE CORPORATION  
**Title** SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES 2  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	22-01-025	<b>Status</b>	<b>In-Preparation</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Office Supplies and Devices	<b>Date Published</b>	08/02/2022
<b>Approved Budget for the Contract:</b>	PHP 125,000.00	<b>Last Updated / Time</b>	07/02/2022 22:05 PM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	11/02/2022 13:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	EDEM D. ABONITALLA RECORDS OFFICER III Filomena Bldg. III, 104 Amorsolo St., Makati City Metro Manila Philippines 1229 63-02-8931501 Ext.378 63-02-8176021 redeemer_abonitalla18@yahoo.com		

#### Description

SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES 2

50 BOXES ENVELOPE, MAILING WINDOW WHITE WITH NHMFC AND BALAI LOGO (FULL COLOR) 500PCS/BOX  
 1000 PCS ENVELOPE, DOCUMENT, LONG, KRAFT, BROWN WITH NHMFC AND BALAI LOGO (FULL COLOR)

Note: Attached latest copy of the following documents:

1. Philgeps Organization Information (PDF or JPEG format)
2. Mayors and Business Permit
3. DTI and Sec Registration
4. Certificate of Registration (BIR Form 2303)
5. Tax Clearance Certificate

pls. send sealed bids c/o Mr. Nepomuceno SA. Reyes, Jr. or Mr. Edem Abonitalla at 3/f General Services Division or fax at 8817-6021.

You may also email your Quotations to redeemer\_abonitalla18@yahoo.com.

**Created by** EDEM D. ABONITALLA  
**Date Created** 07/02/2022

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## REQUEST FOR QUOTATION (RFQ)

February 8, 2022

Date

Reference No.:

Solicitation No.: 22-01-025

**Attention: PROCUREMENT SECTION**  
c/o The Chief, General Services Division  
National Home Mortgage Finance Corporation  
3<sup>rd</sup> Floor, Filomena Building,  
104 Amorsolo Street, Legaspi, Village, Makati City

1. Having examined the subject Request for Quotation (RFQ) including the Technical Specifications, we the undersigned offer to supply and deliver the following:

QTY.	DESCRIPTION	UNIT COST	TOTAL COST
50 bxs	ENVELOPE, MAILING WINDOW WHITE WITH NHMFC AND BALAI LOGO (FULL COLOR) 500PCS/BOX		
1000 pcs	ENVELOPE, DOCUMENT, LONG, KRAFT, BROWN WITH NHMFC AND BALAI LOGO (FULL COLOR)		

2. We undertake, if our Quotation or bid is accepted, to deliver the above goods within the seven (7) / fifteen (15) / thirty (30) day delivery period from receipt of Purchase Order (PO).
3. We agree to abide by this Quotation/bid for a period of sixty (60) days after the deadline of submission specified in the RFQ.
4. We understand that payment for items delivered will be made to the winning supplier after the inspection and acceptance of goods delivered.

Very truly yours,

\_\_\_\_\_  
(Signature over printed name)

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone & Fax No.

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**Email Address**