



## Bid Notice Abstract

### Request for Quotation (RFQ)

|                         |  |
|-------------------------|--|
| <b>Reference Number</b> | 8566002  |
| <b>Procuring Entity</b> | NATIONAL HOME MORTGAGE FINANCE CORPORATION       |
| <b>Title</b>            | Supply and Delivery of Various Office Supplies 2 |
| <b>Area of Delivery</b> | Metro Manila                                     |

|  |   |                              |                       |
|--|---|------------------------------|-----------------------|
| <b>Solicitation Number:</b>              | 22-03-096   | <b>Status</b>                | <b>In-Preparation</b> |
| <b>Trade Agreement:</b>                  | Implementing Rules and Regulations  | <b>Associated Components</b> | 1                     |
| <b>Procurement Mode:</b>                 | Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)   | <b>Bid Supplements</b>       | 0                     |
| <b>Classification:</b>                   | Goods   | <b>Document Request List</b> | 0                     |
| <b>Category:</b>                         | Office Supplies and Devices   | <b>Date Published</b>        | 30/03/2022            |
| <b>Approved Budget for the Contract:</b> | PHP 96,500.00   | <b>Last Updated / Time</b>   | 29/03/2022 09:00 AM   |
| <b>Delivery Period:</b>                  |   | <b>Closing Date / Time</b>   | 04/04/2022 13:00 PM   |
| <b>Client Agency:</b>                    |   |                              |                       |
| <b>Contact Person:</b>                   | EDEM D. ABONITALLA<br>RECORDS OFFICER III<br>Filomena Bldg. III, 104 Amoroso St.,<br>Makati City<br>Metro Manila<br>Philippines 1229<br>63-02-8931501 Ext.378<br>63-02-8176021<br>redeemer_abonitalla18@yahoo.com |                              |                       |

#### Description

Supply and Delivery of Various Office Supplies 2

400 pcs Peerless Box, ordinary storage box, 24"x15"x10"  
200 rms Paper, Mimeo, long, 70gsm, subs 18  
50 cans Car Freshener, 1.5oz spillproof, organic

Note: Attached latest/updated copy of the following documents:

1. Philgeps Registration Number or Organization Profile
2. Mayors/Business Permit
3. DTI or Sec Registration
4. Certificate of Registration (BIR Form 2303)
5. Tax Clearance Certificate

You may send your Quotations c/o Mr. Nepomuceno SA. Reyes, Jr. or Mr. Edem Abonitalla thru the following:  
- Sealed bids at 3/f General Services Division, Filomena Bldg. III, 104 Amoroso St., Legaspi Village, Makati  
- Fax Quotations at Telefax No.: 8817-6021  
- Email at redeemer\_abonitalla18@yahoo.com

For further inquiries you may call NHMFC-General Services Division Procurement Section at 8893-1501 loc. 378 and look for Mr. Edem Abonitalla & Ms. Keth Decripito.

| <b>Line Items</b> |                             |                                   |                 |            |                     |
|-------------------|-----------------------------|-----------------------------------|-----------------|------------|---------------------|
| <b>Item No.</b>   | <b>Product/Service Name</b> | <b>Description</b>                | <b>Quantity</b> | <b>UOM</b> | <b>Budget (PHP)</b> |
| 1                 | Peerless Box                | ordinary storage box, 24"x15"x10" | 400             | Piece      | 48,000.00           |
| 2                 | Paper, Mimeo                | long, 70gsm, subs 18              | 200             | Ream       | 36,000.00           |
| 3                 | Car Freshener               | 1.5oz spillproof, organic         | 50              | Can        | 12,500.00           |

**Created by** EDEM D. ABONITALLA

**Date Created** 29/03/2022

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## REQUEST FOR QUOTATION (RFQ)

March 30, 2022

Date

Reference No.:

Solicitation No.: 22-03-096

**Attention: PROCUREMENT SECTION**  
**c/o The Chief, General Services Division**  
**National Home Mortgage Finance Corporation**  
**3<sup>rd</sup> Floor, Filomena Building,**  
**104 Amorsolo Street, Legaspi, Village, Makati City**

1. Having examined the subject Request for Quotation (RFQ) including the Technical Specifications, we the undersigned offer to supply and deliver the following:

| QTY.    | DESCRIPTION                                     | UNIT COST | TOTAL COST |
|---------|---|-----------|------------|
| 400 pcs | Peerless Box, ordinary storage box, 24"x15"x10" |           |            |
| 200 rms | Paper, Mimeo, long, 70gsm, subs 18              |           |            |
| 50 cans | Car Freshener, 1.5 spillproof, organic          |           |            |
|         |   |           |            |
|         |   |           |            |
|         |   |           |            |
|         |   |           |            |
|         |   |           |            |
|         |   |           |            |
|         |   |           |            |

2. We undertake, if our Quotation or bid is accepted, to deliver the above goods within the seven (7) / fifteen (15) / thirty (30) day delivery period from receipt of Purchase Order (PO).
3. We agree to abide by this Quotation/bid for a period of sixty (60) days after the deadline of submission specified in the RFQ.
4. We understand that payment for items delivered will be made to the winning supplier after the inspection and acceptance of goods delivered.

**Very truly yours,**

\_\_\_\_\_  
**(Signature over printed name)**

\_\_\_\_\_  
**Name of Company**

\_\_\_\_\_  
**Address**

\_\_\_\_\_  
**Telephone & Fax No.**

\_\_\_\_\_  
**Email Address**