



**NATIONAL HOME MORTGAGE  
FINANCE CORPORATION**  
TIN: 000-531-803-000



**NHMFC**



02041621160002572

RIS NO.: 21-02-031

Requisitioning Group/Dept. Commision On Audit	<b>PURCHASE ORDER</b>	P.O. No. 00002097	Date 4/8/2021
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TO: **DAVID LINK (Manila) CORPORATION**  
2733 Zenaida St. Brgy. Poblacion Makati City  
TIN:

GENTLEMEN/LADIES:  
Please supply us within 30 WORKING days after receipt of this purchase order the item(s) listed below.  
Terms of Payment: Within 15 DAYS days after complete delivery and submission of all requirements.

Qty.	Unit of measure	Complete Item Name and Specification (i.e. description, size/dimension/volume, model, use of item, color, capacity, etc.) Brand Name & Country of origin or manufacture (if no brand, state none)	Unit Price	Total
1	UNIT	<b>BINDING MACHINE</b> NIBO BM-C24D PLASTIC BINDING MACHINE (COMB BINDER WITH PUNCH SELECTION) SPECIFICATIONS: 15-20 SHEETS PUNCHING CAPACITY, 450 SHEETS BINDING CAPACITY, UP TO LEGAL SIZE PAPER (14"), 24 HOLES, 24 PINS WITH PUNCHING SELECTION, 2 HANDLES FOR PUNCH AND BIND, ADJUSTABLE MARGIN GUIDE (FOR COA-NHMFC PERSONNEL USE)	13,188.00	13,188.00
Funds Available: <b>Grand Total</b>				<b>13,188.00</b>
MARK ANJELO J. BALDERAMA Accounts Analyst II Signature over printed Name / Date <u>APR 16 2021</u>				

**Recommending Approval**  
  
NEPOMUCENO SA. REYES, JR.  
COD, General Services Division

**APPROVED**  
  
JEFFREY F. CALIMLIM  
OIC, Appraisal and General Services Dept.

Supplier contact details:  
Tel no.:  
Fax no.:  
Cellphone no.:  
E-mail Address:  
  
Taxes paid by NHMFC (i.e VAT, etc., if taxes are paid by supplier, do not indicate):  
  
Check if: Exclusive Distributor or Manufacturer   
Check if: DTI Registered, only   
SEC Registered, only   
Both SEC & DTI Registered

We declare it to be known and accepted by us that our failure to effect delivery of the item(s) covered by this order within the period specified herein shall give the Corporation the right to cancel this order or make an open market purchase of the undelivered item(s) for which we agree to reimburse the Corporation for all payments made by it in excess of the unit price quoted herein for the said undelivered item(s).  
We further declare that failure to deliver item(s) within the specified delivery period may subject us to payment of liquidated damage in an amount equivalent to 1/10 of 1% of the total value of the undelivered item(s) for every day of non-delivery.  
Will submit the following requirement upon delivery to facilitate payment of the corresponding bill:  
1. Original Purchase Order and two (2) copies of the Supplier's Invoice(s) bills  
2. Xerox copy of Certificate of Registration (BIR Form 2303) & Taxpayer Clearance Certificate  
3. Xerox copy of Business & Mayor's Permit  
Mode of Procurement:  
 \*Shopping  \*Small Value  Public Bidding  
(\* Submit Item #1 only)

(Please see additional requirement(s) at the back hereof)

Signature: \_\_\_\_\_  
Printed Name: **CESAR LUNA** Supplier/Contractor-Date 4/8/2021