



**NATIONAL HOME MORTGAGE  
FINANCE CORPORATION**

TIN: 000-531-803-000



**NHMFC**



02021722160000855

RIS NO.: **22-01-028**

<b>Requisitioning Group/Dept.</b> General Services Division	<h1 style="margin: 0;">PURCHASE ORDER</h1>	<b>P.O. No.</b> 00002241	<b>Date</b> 2/17/2022
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<b>TO:</b> <b>ZAB ENTERPRISES, INC.</b>  2151 Sobriedad St. Cor. Blum. Extn. Brgy. 536, Sampaloc, Mnl Sampaloc, Manila  TIN: 009-294-989	<b>GENTLEMEN/LADIES:</b> Please supply us within _____ days after receipt of this purchase order the item(s) listed below. <span style="float: right;"><b>15 DAYS</b></span> Terms of Payment: Within _____ days after complete delivery and submission of all requirements.
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Qty.	Unit of measure	Complete Item Name and Specification <small>(i.e. description, size/dimension/volume, model, use of item, color, capacity, etc.) Brand Name &amp; Country of origin or manufacture (if no brand, state none)</small>	Unit Price	Total
100	Box	FASTENER (Metal)	30.00	3,000.00
100	Box	STAPLE WIRE (# 35)	24.00	2,400.00
300	ROLLS	TAPE, masking (Width: 24mm 1")	18.50	5,550.00
200	Pack	BATTERY AA (Dry cell/2 pcs per pack)	43.00	8,600.00
200	Pack	BATTERY AAA (Dry Available: 2 pcs per pack)	63.00	12,600.00

Signature over printed Name / Date  
 HELEN E. ANONDO *[Signature]* 2/23/2022  
 Accounts Analyst II

<b>Recommending Approval</b>  NEPOMUCENO SA. REYES, JR. COD, General Services Division	<b>APPROVED</b> <i>[Signature]</i> JEFFREY F. CALIMLIM OIC, Appraisal and General Services Dept.
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Supplier contact details: Tel no.: Fax no.: Cellphone no.: E-mail Address:  Taxes paid by NHMFC (i.e VAT, etc., if taxes are paid by supplier, do not indicate):  Check if: Exclusive Distributor or Manufacturer <input type="checkbox"/> Check if: DTI Registered, only <input type="checkbox"/> SEC Registered, only <input checked="" type="checkbox"/> Both SEC & DTI Registered <input type="checkbox"/>	<p>We declare it to be known and accepted by us that our failure to effect delivery of the item(s) covered by this order within the period specified herein shall give the Corporation the right to cancel this order or make an open market purchase of the undelivered item(s) for which we agree to reimburse the Corporation for all payments made by it in excess of the unit price quoted herein for the said undelivered item(s).</p> <p>We further declare that failure to deliver item(s) within the specified delivery period may subject us to payment of liquidated damage in an amount equivalent to 1/10 of 1% of the total value of the undelivered item(s) for every day of non-delivery.</p> <p>Will submit the following requirement upon delivery to facilitate payment of the corresponding bill:</p> <ol style="list-style-type: none"> <li>1. Original Purchase Order and two (2) copies of the Supplier's Invoice(s) bills</li> <li>2. Xerox copy of Certificate of Registration (BIR Form 2303) &amp; Taxpayer Clearance Certificate</li> <li>3. Xerox copy of Business &amp; Mayor's Permit</li> </ol> <p>Mode of Procurement:  <input checked="" type="checkbox"/> *Shopping <input type="checkbox"/> *Small Value <input type="checkbox"/> Public Bidding          (*) Submit Item #1 only       </p>
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(Please see additional requirement(s)) at the back hereof	<b>Signature:</b> <b>Printed Name:</b> <span style="float: right;"><b>Supplier/Contractor-Date</b></span>
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20	PC	FOLDER, legal (tagboard)	310.00	6,200.00
25	Box	TSF, (11 x 14-7/8, 1 ply, s20 (For GSD, Stock-items use)	1,000.00	25,000.00
<b>Grand Total</b>				<b>63,350.00</b>

Funds Available: *Helen E. Alegado* 2/23/2022  
**HELEN E. ALEGADO**  
 Accounts Analyst II  
 Signature over printed Name / Date

<b>Recommending Approval</b>  <b>NEPOMUCENO SA. REYES, JR.</b> COD, General Services Division	<b>APPROVED</b>  <b>JEFFREY F. CALIMLIM</b> OIC, Appraisal and General Services Dept.
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Supplier contact details: Tel no.: Fax no.: Cellphone no.: E-mail Address:  Taxes paid by NHMFC (i.e VAT, etc., if taxes are paid by supplier, do not indicate):  Check if: Exclusive Distributor or [ ] Manufacturer [ ] Check if: DTI Registered, only [ ] SEC Registered, only [x] Both SEC & DTI Registered [ ]	<p>We declare it to be known and accepted by us that our failure to effect delivery of the item(s) covered by this order within the period specified herein shall give the Corporation the right to cancel this order or make an open market purchase of the undelivered item(s) for which we agree to reimburse the Corporation for all payments made by it in excess of the unit price quoted herein for the said undelivered item(s).</p> <p>We further declare that failure to deliver item(s) within the specified delivery period may subject us to payment of liquidated damage in an amount equivalent to 1/10 of 1% of the total value of the undelivered item(s) for every day of non-delivery.</p> <p>Will submit the following requirement upon delivery to facilitate payment of the corresponding bill:</p> <ol style="list-style-type: none"> <li>Original Purchase Order and two (2) copies of the Supplier's Invoice(s) bills</li> <li>Xerox copy of Certificate of Registration (BIR Form 2303) &amp; Taxpayer Clearance Certificate</li> <li>Xerox copy of Business &amp; Mayor's Permit</li> </ol> <p>Mode of Procurement:  <input checked="" type="checkbox"/> *Shopping [ ] *Small Value [ ] Public Bidding          (*) Submit Item #1 only</p>
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