



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number	8874631
Procuring Entity	NATIONAL HOME MORTGAGE FINANCE CORPORATION
Title	Supply and Delivery of Various Office Supplies
Area of Delivery	Metro Manila

Solicitation Number:	22-07-269	Status	In-Preparation
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Supplies and Devices	Date Published	28/07/2022
Approved Budget for the Contract:	PHP 173,000.00	Last Updated / Time	27/07/2022 20:04 PM
Delivery Period:		Closing Date / Time	01/08/2022 13:00 PM
Client Agency:			
Contact Person:	EDEM D. ABONITALLA RECORDS OFFICER III Filomena Bldg. III, 104 Amorsolo St., Makati City Metro Manila Philippines 1229 63-02-8931501 Ext.378 63-02-8176021 redeemer_abonitalla18@yahoo.com		

Description

Supply and Delivery of Various Office Supplies

400 rms Paper Bond, Short, 80GSM, Subs. 24
500 pcs Folder, Morocco, Long, Blue
5000 pcs Envelope, Brown, Plain, Short
100 cans Disinfectant Spray, Aerosol Type, 340g
50 pcs Ribbon for Typewriter (Olympia Compact 5DM)

Note: Attached latest/updated copy of the following documents:

1. Philgeps Registration Number or Organization Profile
2. Mayors/Business Permit
3. DTI or Sec Registration
4. Certificate of Registration (BIR Form 2303)
5. Tax Clearance Certificate

You may send your Quotations c/o Mr. Nepomuceno SA. Reyes, Jr. or Mr. Edem Abonitalla thru the following:

- Sealed bids at 3/f General Services Division, Filomena Bldg. III, 104 Amorsolo St., Legaspi Village, Makati
- Fax Quotations at Telefax No.: 8817-6021
- Email at redeemer_abonitalla18@yahoo.com

For further inquiries you may call NHMFC-General Services Division Procurement Section at 8893-1501 loc. 378 and look for Mr. Edem Abonitalla.

Created by	EDEM D. ABONITALLA
Date Created	27/07/2022

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REQUEST FOR QUOTATION (RFQ)

July 28, 2022

Date

Reference No.: _____

Solicitation No.: 22-07-269

Attention: PROCUREMENT SECTION
c/o The Chief, General Services Division
National Home Mortgage Finance Corporation
3rd Floor, Filomena Building,
104 Amorsolo Street, Legaspi, Village, Makati City

1. Having examined the subject Request for Quotation (RFQ) including the Technical Specifications, we the undersigned offer to supply and deliver the following:

QTY.	DESCRIPTION	UNIT COST	TOTAL COST
400 rms	Paper Bond, Short, 80GSM, Subs. 24		
500 pcs	Folder, Morocco, Long, Blue		
5000 pcs	Envelope, Brown, Plain, Short		
100 cans	Disinfectant Spray, Aerosol Type, 340g		
50 pcs	Ribbon for Typewriter (Olympia Compact 5DM)		

2. We undertake, if our Quotation or bid is accepted, to deliver the above goods within the seven (7) / fifteen (15) / thirty (30) day delivery period from receipt of Purchase Order (PO).
3. We agree to abide by this Quotation/bid for a period of sixty (60) days after the deadline of submission specified in the RFQ.
4. We understand that payment for items delivered will be made to the winning supplier after the inspection and acceptance of goods delivered.

Very truly yours,

(Signature over printed name)

Name of Company

Address

Telephone & Fax No.

Email Address