



## Bid Notice Abstract

### Request for Quotation (RFQ)

<b>Reference Number</b>	8916311
<b>Procuring Entity</b>	NATIONAL HOME MORTGAGE FINANCE CORPORATION
<b>Title</b>	Supply and delivery of Various Supplies
<b>Area of Delivery</b>	Metro Manila

<b>Solicitation Number:</b>	22-08-280	<b>Status</b>	<b>In-Preparation</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Office Supplies and Devices	<b>Date Published</b>	12/08/2022
<b>Approved Budget for the Contract:</b>	PHP 275,000.00	<b>Last Updated / Time</b>	11/08/2022 11:09 AM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	17/08/2022 13:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	EDEM D. ABONITALLA RECORDS OFFICER III Filomena Bldg. III, 104 Amorsolo St., Makati City Metro Manila Philippines 1229 63-02-8931501 Ext.378 63-02-8176021 redeemer_abonitalla18@yahoo.com		

#### Description

Supply and delivery of Various Supplies

100 Boxes Paper Clip, Plastic Coat 32mm  
100 Boxes Paper Clip, Plastic Coat 48mm  
200 Packs Battery, dry cell AA, (2pcs/pack)  
100 Pcs Notebook Steno, Spiral, 40 leaves  
50 Pcs Toner Cartridge HP 26A (Original)  
20 Boxes Lift off Tape, Size 7.2mm x 6m (6pcs/box)  
30 Boxes Envelope, Expanding, Kraft, legal size (100pcs/box)  
20 Boxes Folder, pressboard, Long (100pcs/box)

Note: Attached latest/updated copy of the following documents:

1. Philgeps Registration Number or Organization Profile
2. Mayors/Business Permit
3. DTI or Sec Registration
4. Certificate of Registration (BIR Form 2303)
5. Tax Clearance Certificate

You may send your Quotations c/o Mr. Nepomuceno SA. Reyes, Jr. or Mr. Edem Abonitalla thru the following:  
- Sealed bids at 3/f General Services Division, Filomena Bldg. III, 104 Amorsolo St., Legaspi Village, Makati  
- Fax Quotations at Telefax No.: 8817-6021

- Email at redeemer\_abonitalla18@yahoo.com  
For further inquiries you may call NHMFC-General Services Division Procurement Section at 8893-1501 loc. 378 and look for Mr. Edem Abonitalla.

**Created by** EDEM D. ABONITALLA

**Date Created** 11/08/2022

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## REQUEST FOR QUOTATION (RFQ)

\_\_\_\_\_

Date

Reference No.: \_\_\_\_\_

Solicitation No.: 22-08-280

**Attention: PROCUREMENT SECTION**  
c/o The Chief, General Services Division  
National Home Mortgage Finance Corporation  
3<sup>rd</sup> Floor, Filomena Building,  
104 Amorsolo Street, Legaspi, Village, Makati City

1. Having examined the subject Request for Quotation (RFQ) including the Technical Specifications, we the undersigned offer to supply and deliver the following:

QTY.	DESCRIPTION	UNIT COST	TOTAL COST
100 Boxes.	Paper Clip, Plastic Coat 32mm		
100 Boxes	Paper Clip, Plastic Coat 48mm		
200 Packs	Battery, dry cell AA, (2pcs/pack)		
100 Pcs	Notebook Steno, Spiral, 40 leaves		
50 Pcs	Toner Cartridge HP 26A (Original)		
20 Boxes	Lift off Tape, Size 7.2mm x 6m (6pcs/box)		
30 Boxes	Envelope, Expanding, Kraft, legal size (100pcs/box)		
20 Boxes	Folder, pressboard, Long (100pcs/box)		

2. We undertake, if our Quotation or bid is accepted, to deliver the above goods within the seven (7) / fifteen (15) / thirty (30) day delivery period from receipt of Purchase Order (PO).
3. We agree to abide by this Quotation/bid for a period of sixty (60) days after the deadline of submission specified in the RFQ.
4. We understand that payment for items delivered will be made to the winning supplier after the inspection and acceptance of goods delivered.

**Very truly yours,**

\_\_\_\_\_  
**(Signature over printed name)**

\_\_\_\_\_  
**Name of Company**

\_\_\_\_\_  
**Address**

\_\_\_\_\_  
**Telephone & Fax No.**

\_\_\_\_\_  
**Email Address**