



## Bid Notice Abstract

### Request for Quotation (RFQ)

|                         |  |
|-------------------------|--|
| <b>Reference Number</b> | 9014735  |
| <b>Procuring Entity</b> | NATIONAL HOME MORTGAGE FINANCE CORPORATION           |
| <b>Title</b>            | 1 lot Repair and Maintenance of Photocopying Machine |
| <b>Area of Delivery</b> | Metro Manila   |

|  |  |                              |                       |
|--|--|------------------------------|-----------------------|
| <b>Solicitation Number:</b>              | 22-09-323  | <b>Status</b>                | <b>In-Preparation</b> |
| <b>Trade Agreement:</b>                  | Implementing Rules and Regulations   | <b>Associated Components</b> | 1                     |
| <b>Procurement Mode:</b>                 | Negotiated Procurement - Small Value Procurement (Sec. 53.9)   | <b>Bid Supplements</b>       | 0                     |
| <b>Classification:</b>                   | Goods  | <b>Document Request List</b> | 0                     |
| <b>Category:</b>                         | General Repair and Maintenance Services  | <b>Date Published</b>        | 14/09/2022            |
| <b>Approved Budget for the Contract:</b> | PHP 15,000.00  | <b>Last Updated / Time</b>   | 13/09/2022 20:22 PM   |
| <b>Delivery Period:</b>                  |  | <b>Closing Date / Time</b>   | 19/09/2022 13:00 PM   |
| <b>Client Agency:</b>                    |  |                              |                       |
| <b>Contact Person:</b>                   | EDEM D. ABONITALLA<br>RECORDS OFFICER III<br>Filomena Bldg. III, 104 Amorsolo St.,<br>Makati City<br>Metro Manila<br>Philippines 1229<br>63-02-8931501 Ext.378<br>63-02-8176021<br>redeemer_abonitalla18@yahoo.com |                              |                       |

#### Description

1 lot Repair and Maintenance of Photocopying Machine

Brand: Sharp Model: MX B350W

Replacement of:

\*Cleaner Blade, Developer, Drum, Roller A & B  
(Location: NHMFC Cavite Office)

Note: Attached latest/updated copy of the following documents:

1. Philgeps Registration Number or Organization Profile
2. Mayors/Business Permit
3. DTI or Sec Registration
4. Certificate of Registration (BIR Form 2303)
5. Tax Clearance Certificate
6. Income/Business Tax Return
7. Omnibus Sworn Statement

You may send your Quotations c/o Mr. Nepomuceno SA. Reyes, Jr. or Mr. Edem Abonitalla thru the following:  
- Sealed bids at 3/f General Services Division, Filomena Bldg. III, 104 Amorsolo St., Legaspi Village, Makati  
- Fax Quotations at Telefax No.: 8817-6021

- Email at redeemer\_abonitalla18@yahoo.com  
For further inquiries you may call NHMFC-General Services Division Procurement Section at 8893-1501 loc. 378 and look for Mr. Edem Abonitalla.

**Created by** EDEM D. ABONITALLA

**Date Created** 13/09/2022

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

## REQUEST FOR QUOTATION (RFQ)

\_\_\_\_\_

Date

Reference No.:

Solicitation No.: 22-09-323

**Attention: PROCUREMENT SECTION**  
**c/o The Chief, General Services Division**  
**National Home Mortgage Finance Corporation**  
**3<sup>rd</sup> Floor, Filomena Building,**  
**104 Amorsolo Street, Legaspi, Village, Makati City**

1. Having examined the subject Request for Quotation (RFQ) including the Technical Specifications, we the undersigned offer to supply and deliver the following:

| QTY.  | DESCRIPTION                                   | UNIT COST | TOTAL COST |
|-------|---|-----------|------------|
| 1 lot | Repair & Maintenance of Photocopying Machine  |           |            |
|       | Brand: Sharp Model: MX B350W                  |           |            |
|       | Replacement of:                               |           |            |
|       | *Cleaner Blade, Developer, Drum, Roller A & B |           |            |
|       | (Location: NHMFC Cavite Office)               |           |            |
|       |   |           |            |
|       |   |           |            |
|       |   |           |            |
|       |   |           |            |
|       |   |           |            |
|       |   |           |            |

2. We undertake, if our Quotation or bid is accepted, to deliver the above goods within the seven (7) / fifteen (15) / thirty (30) day delivery period from receipt of Purchase Order (PO).
3. We agree to abide by this Quotation/bid for a period of sixty (60) days after the deadline of submission specified in the RFQ.
4. We understand that payment for items delivered will be made to the winning supplier after the inspection and acceptance of goods delivered.

**Very truly yours,**

\_\_\_\_\_  
**(Signature over printed name)**

\_\_\_\_\_  
**Name of Company**

\_\_\_\_\_  
**Address**

\_\_\_\_\_  
**Telephone & Fax No.**

\_\_\_\_\_  
**Email Address**