



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9447099
Procuring Entity NATIONAL HOME MORTGAGE FINANCE CORPORATION
Title Supply and Delivery of 1 lot Various Office Supplies
Area of Delivery Metro Manila

Solicitation Number:	23-01-028	Status	In-Preparation
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Supplies and Devices	Date Published	02/02/2023
Approved Budget for the Contract:	PHP 115,000.00	Last Updated / Time	01/02/2023 17:36 PM
Delivery Period:		Closing Date / Time	06/02/2023 08:00 AM
Client Agency:			
Contact Person:	EDEM D. ABONITALLA RECORDS OFFICER III Filomena Bldg. III, 104 Amorsolo St., Makati City Metro Manila Philippines 1229 63-02-8931501 Ext.378 63-02-8176021 redeemer_abonitalla18@yahoo.com		

Description

Supply and Delivery of 1 lot Various Office Supplies

200 packs Battery, dry cell, AA (2pcs/pack)
 50 bxs Continuous Form, 1ply, 280 x 241 MM, carbonless, with side perforation
 3000 pcs Envelope, Kraft, long (plain) Brown
 10 bundles Looseleaf Cover, Legal, with chipboard, 50 sets per bundle
 100 pcs Notebook, Steno Spiral, 40 Leaves
 200 pcs Tape, scotch 24mm (1") x 30 meters
 50 pcs Epson Ink 003, Black, Original
 50 pcs Epson Ink T6641, Black, Original

Note: Attached latest/updated copy of the following documents:

1. Philgeps Registration Number or Organization Profile
2. Mayors/Business Permit
3. DTI or Sec Registration
4. Certificate of Registration (BIR Form 2303)
5. Tax Clearance Certificate

You may send your Quotations c/o Mr. Edmundo P. Garais or Mr. Edem Abonitalla thru the following:
 - Sealed bids at 3/f General Services Division, Filomena Bldg. III, 104 Amorsolo St., Legaspi Village, Makati

- Fax Quotations at Telefax No.: 8817-6021
- Email at redeemer_abonitalla18@yahoo.com
For further inquiries you may call NHMFC-General Services Division Procurement Section at 8893-1501 loc. 378 and look for Mr. Edem Abonitalla.

Created by EDEM D. ABONITALLA

Date Created 01/02/2023

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REQUEST FOR QUOTATION (RFQ)

Date

Reference No.: _____

Solicitation No.: 23-01-028

Attention: PROCUREMENT SECTION
c/o The Chief, General Services Division
National Home Mortgage Finance Corporation
3rd Floor, Filomena Building,
104 Amorsolo Street, Legaspi, Village, Makati City

1. Having examined the subject Request for Quotation (RFQ) including the Technical Specifications, we the undersigned offer to supply and deliver the following:

QTY.	DESCRIPTION	UNIT COST	TOTAL COST
200 packs	Battery, dry cell, AA (2pcs/pack)		
50 bxs	Continuous Form, 1ply, 280 x 241 MM, carbonless, with side perforation		
3000 pcs	Envelope, Kraft, long (plain) Brown		
10 Bundles	Looseleaf Cover, Legal, with chipboard, 50 sets per bundle		
100 pcs	Notebook, Steno Spiral, 40 Leaves		
200 pcs	Tape, scotch 24mm (1") x 30 meters		
50 pcs	Epson Ink 003, Black, Original		
50 pcs	Epson Ink T6641, Black, Original		

2. We undertake, if our Quotation or bid is accepted, to deliver the above goods within the seven (7) / fifteen (15) / thirty (30) day delivery period from receipt of Purchase Order (PO).
3. We agree to abide by this Quotation/bid for a period of sixty (60) days after the deadline of submission specified in the RFQ.
4. We understand that payment for items delivered will be made to the winning supplier after the inspection and acceptance of goods delivered.

Very truly yours,

(Signature over printed name)

Name of Company

Address

Telephone & Fax No.

Email Address