



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10231227
Procuring Entity NATIONAL HOME MORTGAGE FINANCE CORPORATION
Title Supply, Deliver, and Install of 1 lot Office Renovation
Area of Delivery Metro Manila

Solicitation Number:	23-08-888	Status	In-Preparation
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Construction Projects	Date Published	18/10/2023
Approved Budget for the Contract:	PHP 625,000.00	Last Updated / Time	17/10/2023 09:29 AM
Delivery Period:		Closing Date / Time	23/10/2023 08:00 AM
Client Agency:			
Contact Person:	EDEM D. ABONITALLA RECORDS OFFICER III Filomena Bldg. III, 104 Amorsolo St., Makati City Metro Manila Philippines 1229 63-02-8931501 Ext.378 63-02-8176021 redeemer_abonitalla18@yahoo.com		

Description

Supply, Deliver, and Install of:

1 lot Office Renovation

*see attached Scope of Work and Floor Plan

10% Performance bond required upon issuance of purchase order

Ocular Inspection /visit is required before sending of quotation

Note: Attached latest/updated copy of the following documents:

1. Philgeps Registration Number or Organization Profile
2. Mayors/Business Permit
3. DTI or Sec Registration
4. Certificate of Registration (BIR Form 2303)
5. Tax Clearance Certificate
6. Omnibus Sworn Statement
7. Income/Business Tax Return

You may send your Quotations c/o Mr. Edmundo P. Garais or Mr. Aljomar Han Pacasum thru the following:

- Sealed bids at 3/f General Services Division, Filomena Bldg. III, 104 Amorsolo St., Legaspi Village, Makati
- Fax Quotations at Telefax No.: 8817-6021
- Email at aljomarhan.pacasum@nhmfc.gov.ph

For further inquiries you may call NHMFC-General Services Division Procurement Section at 8893-1501 loc. 378 and look for Mr. Aljo Pacasum.

Created by EDEM D. ABONITALLA
Date Created 17/10/2023

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NATIONAL HOME MORTGAGE FINANCE CORPORATION

October 18, 2023

To all prospective bidders:

Subject: Supply, Deliver, and Install of 1 lot Office Renovation

Dear Sir/Madam:

The National Home Mortgage Finance Corporation (NHMFC) is inviting all interested parties to submit proposals for the **Supply, Deliver, and Install of 1 lot Office Renovation (Ocular inspection required prior sending of quotation)** with an Approved Budget for the Contract of **Php 625,000.00** inclusive of all applicable taxes and fees. The details of the requirements are provided in the attached Request For Quotations (RFQ).

Interested parties may submit their proposals, along with other documentary requirements indicated in the RFQ, in a sealed envelope to the address below or through electronic submission of portable document format at **aljomarhan.pacasum@nhmfc.gov.ph** on or before **October 23, 2023 at 8:00 a.m.:**

Attention : Mr. Edmundo P. Garais
Chief of Division, General Services Division
c/o Procurement Section
National Home Mortgage Finance Corporation
3rd Floor Filomena Building III, Amorsolo
Street, Legaspi Village, Makati City

For further inquiries, please email the Procurement Section, General Services Division at aljomarhan.pacasum@nhmfc.gov.ph or contact Sanny B. Sumbilla at sanny.sumbilla@nhmfc.gov.ph | 09495706903.

Thank you.

Very truly yours,

EDMUNDO P. GARAIS
COD, GSD



FILOMENA BUILDING III, 104 AMORSOLO ST., LEGASPI VILLAGE, MAKATI CITY
TELEPHONE NUMBER 893-1501

REQUEST FOR QUOTATION (RFQ)

Date

Reference No.: _____

Solicitation No.: 23-08-888

Attention: PROCUREMENT SECTION
c/o The Chief of Division, General Services Division
National Home Mortgage Finance Corporation
3rd Floor, Filomena Building,
104 Amorsolo Street, Legaspi, Village, Makati City

1. Having examined the subject Request for Quotation (RFQ) including the Technical Specifications, we the undersigned offer to supply and deliver the following:

QTY.	DESCRIPTION	UNIT COST	TOTAL COST
	Supply, Deliver, and Install of:		
1 lot	Office Renovation		
	*see attached Scope of Work and Floor Plan		
	10% Performance bond required upon issuance of purchase order		
	Ocular Inspection /visit is <u>required</u> before sending of quotation		

2. We undertake, if our Quotation or bid is accepted, to deliver the above goods **within the thirty (30) day** delivery period from receipt of Purchase Order (PO).
3. We agree to abide by this Quotation/bid for a period of sixty (60) days after the deadline of submission specified in the RFQ.
4. We understand that payment for items delivered will be made to the winning supplier after the inspection and acceptance of goods delivered.
5. Attached latest/updated copy of the following documents:
- Philgeps Registration Number or Organization Profile
 - Mayors/Business Permit, DTI or Sec Registration
 - Certificate of Registration (BIR Form 2303), Tax Clearance Certificate
 - Omnibus Sworn Statement
 - Income/Business Tax Return

Very truly yours,

(Signature over printed name)

Name of Company

Address

Telephone & Fax No.

Email Address

Scope of Work

Name of Project : Office Renovations/Improvements (NHMFC Head Office)

Location : Ground Floor - Office of the President Area

Floor Area : 220.0 sq.m.

Item	Descriptions
1.0	Dismantling and Clearing Works
2.0	Flooring
	Supply and Install laminated floor
3.0	Drywall Partition
	ATM area, Wash area & Staff area
4.0	Paintings
	Wall
	Ceiling
5.0	Installation of Office Workstations - 4 sets
	with chair and mobile drawer
	standard size
6.0	Installation of Swing Glass Door - 2 panels
	with jamb
7.0	Miscelanneous
	For Louver
	Good Lumber 2' x 2'x 12'

Location : 3rd Floor - COA Partitioning/Painting

Floor Area : 32.0 sq.m.

Location : 4th Floor - Pantry Room - Repainting

Floor Area : 20.0 sq.m.

Item	Descriptions
1.0	Drywall Partition / Room
2.0	Painting
	(Wall-Portion only & Newly Installed Partition)
	Repainting - 4th Floor (Pantry Room)

GROUND FLOOR
OFFICE OF THE PRESIDENT AREA

