



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10319889
Procuring Entity NATIONAL HOME MORTGAGE FINANCE CORPORATION
Title Supply, Deliver, and Install of 1 lot Office Renovation
Area of Delivery Metro Manila

| | | | |
|--|--|------------------------------|---------------------|
| Solicitation Number: | 23-08-888 | Status | Pending |
| Trade Agreement: | Implementing Rules and Regulations | Associated Components | 1 |
| Procurement Mode: | Negotiated Procurement - Small Value Procurement (Sec. 53.9) | Bid Supplements | 0 |
| Classification: | Goods | Document Request List | 0 |
| Category: | Construction Projects | Date Published | 15/11/2023 |
| Approved Budget for the Contract: | PHP 625,000.00 | Last Updated / Time | 14/11/2023 17:47 PM |
| Delivery Period: | | Closing Date / Time | 20/11/2023 08:00 AM |
| Client Agency: | | | |
| Contact Person: | EDEM D. ABONITALLA RECORDS OFFICER III Filomena Bldg. III, 104 Amorsolo St., Makati City Metro Manila Philippines 1229 63-02-8931501 Ext.378 63-02-8176021 redeemer_abonitalla18@yahoo.com | | |

Description

Supply, Deliver, and Install of:

1 lot Office Renovation
 *see attached Scope of Work and Floor Plan
 10% Performance bond required upon issuance of purchase order
 Ocular Inspection /visit is required before sending of quotation

Note: Attached latest/updated copy of the following documents:

1. Philgeps Registration Number or Organization Profile
2. Mayors/Business Permit
3. DTI or Sec Registration
4. Certificate of Registration (BIR Form 2303)
5. Tax Clearance Certificate
6. Omnibus Sworn Statement
7. Income/Business Tax Return

You may send your Quotations c/o Mr. Edmundo P. Garais or Mr. Aljomar Han Pacasum thru the following:
 - Sealed bids at 3/f General Services Division, Filomena Bldg. III, 104 Amorsolo St., Legaspi Village, Makati
 - Fax Quotations at Telefax No.: 8817-6021
 - Email at aljomarhan.pacasum@nhmfc.gov.ph
 For further inquiries you may call NHMFC-General Services Division Procurement Section at 8893-1501 loc. 378 and look for Mr. Aljo Pacasum.

Created by EDEM D. ABONITALLA
Date Created 14/11/2023

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.



NATIONAL HOME MORTGAGE FINANCE CORPORATION

November 15, 2023

To all prospective bidders:

Subject: Supply, Deliver, and Install of 1 lot Office Renovation

Dear Sir/Madam:

The National Home Mortgage Finance Corporation (NHMFC) is inviting all interested parties to submit proposals for the **Supply, Deliver, and Install of 1 lot Office Renovation (Ocular inspection required prior sending of quotation)** with an Approved Budget for the Contract of **Php 625,000.00** inclusive of all applicable taxes and fees. The details of the requirements are provided in the attached Request For Quotations (RFQ).

Interested parties may submit their proposals, along with other documentary requirements indicated in the RFQ, in a sealed envelope to the address below or through electronic submission of portable document format at **aljomarhan.pacasum@nhmfc.gov.ph** on or before **November 20, 2023 at 8:00 a.m.:**

Attention : Mr. Edmundo P. Garais
Chief of Division, General Services Division
c/o Procurement Section
National Home Mortgage Finance Corporation
3rd Floor Filomena Building III, Amorsolo
Street, Legaspi Village, Makati City

For further inquiries, please email the Procurement Section, General Services Division at aljomarhan.pacasum@nhmfc.gov.ph or contact Sanny B. Sumbilla at sanny.sumbilla@nhmfc.gov.ph | 09495706903.

Thank you.

Very truly yours,

EDMUNDO P. GARAIS
COD, GSD



FILOMENA BUILDING III, 104 AMORSOLO ST., LEGASPI VILLAGE, MAKATI CITY
TELEPHONE NUMBER 893-1501

REQUEST FOR QUOTATION (RFQ)

Date

Reference No.: _____

Solicitation No.: 23-08-888

Attention: PROCUREMENT SECTION
c/o The Chief of Division, General Services Division
National Home Mortgage Finance Corporation
3rd Floor, Filomena Building,
104 Amorsolo Street, Legaspi, Village, Makati City

1. Having examined the subject Request for Quotation (RFQ) including the Technical Specifications, we the undersigned offer to supply and deliver the following:

| QTY. | DESCRIPTION | UNIT COST | TOTAL COST |
|-------|--|-----------|------------|
| | Supply, Deliver, and Install of: | | |
| 1 lot | Office Renovation | | |
| | *see attached Scope of Work and Floor Plan | | |
| | 10% Performance bond required upon issuance of purchase order | | |
| | Ocular Inspection /visit is <u>required</u> before sending of quotation | | |

2. We undertake, if our Quotation or bid is accepted, to deliver the above goods **within the thirty (30) day** delivery period from receipt of Purchase Order (PO).
3. We agree to abide by this Quotation/bid for a period of sixty (60) days after the deadline of submission specified in the RFQ.
4. We understand that payment for items delivered will be made to the winning supplier after the inspection and acceptance of goods delivered.
5. Attached latest/updated copy of the following documents:
- Philgeps Registration Number or Organization Profile
 - Mayors/Business Permit, DTI or Sec Registration
 - Certificate of Registration (BIR Form 2303), Tax Clearance Certificate
 - Omnibus Sworn Statement
 - Income/Business Tax Return

Very truly yours,

(Signature over printed name)

Name of Company

Address

Telephone & Fax No.

Email Address

Scope of Work

Name of Project : Office Renovations/Improvements (NHMFC Head Office)

Location : Ground Floor - Office of the President Area

Floor Area : 220.0 sq.m.

| Item | Descriptions |
|------|--|
| 1.0 | Dismantling and Clearing Works |
| 2.0 | Flooring |
| | Supply and Install laminated floor |
| 3.0 | Drywall Partition |
| | ATM area, Wash area & Staff area |
| 4.0 | Paintings |
| | Wall |
| | Ceiling |
| 5.0 | Installation of Office Workstations - 4 sets |
| | with chair and mobile drawer |
| | standard size |
| 6.0 | Installation of Swing Glass Door - 2 panels |
| | with jamb |
| 7.0 | Miscellaneous |
| | For Louver |
| | Good Lumber 2' x 2'x 12' |

Location : 3rd Floor - COA Partitioning/Painting

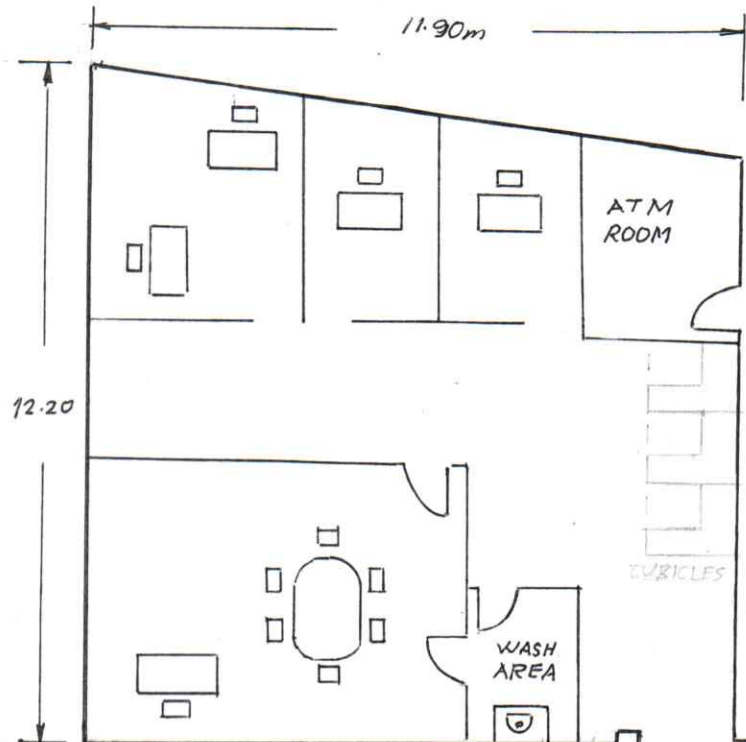
Floor Area : 32.0 sq.m.

Location : 4th Floor - Pantry Room - Repainting

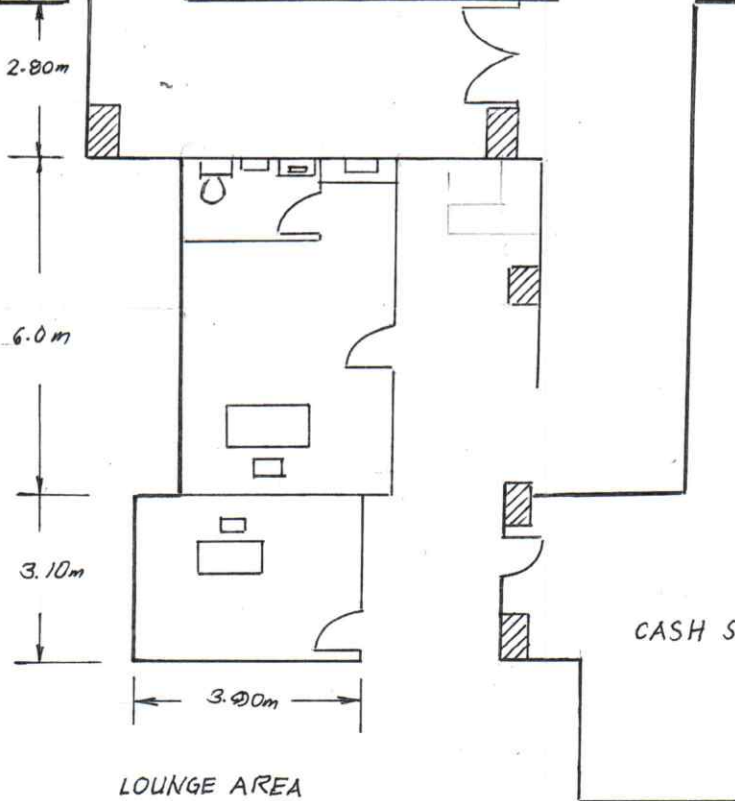
Floor Area : 20.0 sq.m.

| Item | Descriptions |
|------|---|
| 1.0 | Drywall Partition / Room |
| 2.0 | Painting |
| | (Wall-Portion only & Newly Installed Partition) |
| | Repainting - 4th Floor (Pantry Room) |

GROUND FLOOR
OFFICE OF THE PRESIDENT AREA



REMITTANCE EXAMINATION
& VERIFICATION SECTION



LOUNGE AREA

CASH SECTION

COUNSELING AREA